



# COUNTY OF SANTA CRUZ

## PERSONNEL DEPARTMENT

### EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

701 OCEAN STREET, SUITE 510, SANTA CRUZ, CA 95060-4073

(831) 454-2600 FAX: (831) 454-2411 TTY/TDD: 711

AJITA PATEL, PERSONNEL DIRECTOR

---

## EQUAL EMPLOYMENT OPPORTUNITY COMMISSION MEETING AGENDA

### NOTICE OF PUBLIC MEETING

---

Date: Wednesday, January 20, 2021

Time: **5:30 PM**

Location: IN RESPONSE TO THE COVID-19 PUBLIC HEALTH EMERGENCY AND PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-29-20, ISSUED MARCH 17, 2020, THIS WILL BE A REMOTE MEETING. NO PHYSICAL LOCATION WILL BE AVAILABLE, BUT ACCESS TO THE MEETING AND AN OPPORTUNITY TO COMMENT WILL BE PROVIDED. PLEASE DIAL IN TO THE TELECONFERENCE BETWEEN 5:20 P.M. AND 5:30 P.M. USING THE INFORMATION LISTED BELOW:

#### **TELECONFERENCE INFORMATION**

United States: **(571) 317-3116**

United States (Toll Free): (866) 899-4679

**Access Code: 212-814-533**

FOR QUESTIONS REGARDING THE REMOTE MEETING PROCESS, PLEASE CONTACT THE COMMISSIONS OFFICE AT 831-454-2772 OR [COMMISSIONS@SANTACRUZCOUNTY.US](mailto:COMMISSIONS@SANTACRUZCOUNTY.US)

A meeting of the Santa Cruz County Equal Employment Opportunity Commission has been set for January 20, 2021, via remote teleconference. Oral reports for ongoing Equal Employment Opportunity Commission business are included for information purposes only. Written reports, if any, are available upon request. All items are subject to continuance. No notice of rescheduled meeting dates is mailed.

The Commission will receive Oral Communications before discussion of the scheduled action items; however, in compliance with the Brown Act, no discussion or decisions will be made on matters raised during Oral Communications. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, restricted to three minutes per individual, provided that no action shall be taken on any item not appearing on the agenda.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mitsuno Baurmeister at (831) 454-2935 (TTY/TDD 711 California Relay Service) at least 48 hours in advance of the meeting to make arrangements. Persons with disabilities may request a copy of the agenda in an alternative format.

# EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

## Public Meeting

Remote Meeting Via Teleconference  
January 20, 2021, 5:30 PM

### Agenda

- I. Roll Call
- II. Agenda Review
- III. Public Comment
  - Members of the public may address the Commission on items not on the agenda for a maximum of three minutes each
- IV. Business/Action Items
  - A. Approve October 21, 2020 Meeting Minutes
  - B. EEO Commission 2019-2020 Biennial Report
  - C. EEO/CC Plan Draft
  - D. Data & Equity Group Report
  - E. County Spanish-language translation practices for Public Notices
  - F. Ad Hoc Subcommittee on Diversity & Inclusion Survey
- V. Reports:
  - A. Staff Report
    - a. Workforce Statistics December 31, 2020
    - b. Administrative Review Update
    - c. Current/Pending Recruitments
  - B. Commissioners' Reports
- VI. Announcements
  - A. Vacancy – District 5
- VII. Adjournment

Next Meeting will be held on Wednesday, April 21, 2021 at 5:30 PM