COUNTY OF SANTA CRUZ PETTY CASH REIMBURSEMENT

DESCRIPTION

TOTAL

AMOUNT **AUDITORS USE ONLY VOUCHERS** T/C Hash Payment Date Voucher LNS **VENDOR** Amount 1CK 103789 0 To replenish your petty Cash fund, complete the information below 1. Staple this completed form to and 81/2 x 11" evelope. Do not staple the opening. 2. Place the petty cash vouchers (AUD-77s) inside the envelope. HAND DELIVER To the Auditor-Controller's Office Tax Section. Do not send petty cash Reimbursement claims 3. through interoffice Mail. # LINES 0 Enter the number of Petty Cash Disbursement Vouchers (AUD-77) included in this claim. Maximum is 26 T/C HASH 0 Enter the total amount of the transaction codes for all Petty Cash Disbursement Vouchers (AUD-77) included in this claim TOTAL AMOUNT Enter the total dollar amount for all petty Cash Disbursement Vouchers (AUD-77) included in this claim PREPARED BY: DATE: PHONE: **APPROVED BY:**