I. CALL TO ORDER
Chief Probation Officer Fernando Giraldo called the meeting to order at 9:03 a.m.

A quorum was established, with 5 of 7 Executive Committee Members present [Giraldo, Hart, Calvo, Licker (for Biggam), and Riera (for Nguyen)]. Honda arrived late.

MEMBERS PRESENT:
*Fernando Giraldo    *Alex Calvo (on behalf of Judge Guy)    *Jim Hart
*Erik Riera (on behalf of Giang Nguyen)  *Cassie Licker (on behalf of Larry Biggam)
*Chief David Honda  Ellen Timberlake  Karen Delaney  John Leopold
Michael Watkins   Shaina Zura

MEMBERS ABSENT:
*Jeff Rosell    Andrew Stone    Sylvia Nieto

* Notes Executive Committee Member

II. REVIEW OF AGENDA
Chief Giraldo provided an overview of the agenda.

III. APPROVAL OF MINUTES
Sheriff Hart made a motion to approve the minutes from the meeting on February 7, 2018. The motion was seconded by Ellen Timberlake. There was no discussion.

MOTION: (M) Hart   (S) Timberlake   All in favor   Motion carried unanimously

IV. PUBLIC COMMUNICATIONS
None.

V. REPORT AND DISCUSSION
None.

VI. ACTION ITEMS

A. Consider Carryover Funding for Probation Resource Center
Chief Giraldo gave an overview of the planning process and timeline for the proposed Center and noted that a location for the Center has not yet been chosen. Discussion identified that the amount requested was low and should be increased to $100,000 per year.

Erik Riera made a motion to approve use of up to $100,000 per year for five years of AB109 carryover funding for the Probation Resource Center, with up to $80,000 in one-time costs for location remodel and move-in. The motion was seconded by Alex Calvo. Attendees discussed which services should be provided at the Center for the remainder of the meeting.

MOTION: (M) Riera   (S) Calvo   All in favor   Motion carried unanimously

VII. ADJOURNMENT
The meeting was adjourned at 9:40 a.m.
Next CCP Meeting: TBD