



# Orientation On How To Be Successful On Supervision



**WEDNESDAYS 10 AM AND 3 PM AT THE  
PROBATION SERVICE CENTER**

**Getting Started** - Report to Probation immediately upon release from custody and after sentencing. If you do not have an assigned Probation Officer or your Probation Officer is not available, ask to speak with the *Officer of the Day*. You should verify your contact information and document that you came. If you cannot report in person for some reason, you must contact reception (see numbers below).

### **Santa Cruz Probation Office**

Monday – Friday, 8 AM – 12 PM & 1PM – 5PM  
303 Water Street, Suite 9  
Santa Cruz, CA 95060  
(831)454-2150

### **Watsonville Probation Office**

Monday – Friday, 8 AM – 12 PM & 1PM – 5PM  
1430 Freedom Blvd., Rm# 14  
Watsonville, CA 95076  
(831)763-8070



### **Probation Service Center**

Monday – Friday, 9 AM – 4 PM  
**OPEN DURING LUNCH**  
303 Water Street, Suite 9  
Santa Cruz, CA 95060  
(831)454-2250



**What next?** In most cases you will first meet with our intake unit, and then be assigned a Probation Officer. When you call Probation, ALWAYS leave your current telephone number and address. If you do not have a permanent residence, leave an address and telephone number where you can be reached (and tell us if this is a message phone with a friend or family member). Any address change must be reported immediately.

*NOTE: Providing an email can also assist with communication – if you do not have one, you can get assistance in the Probation Service Center to get a Google Account.*

**Traveling** - In order to leave out of State for any length of time, you will need to get a Travel Permit from a Probation representative. In some situations, you may be not be allowed to leave the County or travel beyond a certain distance (if you have questions about your situation be sure to ASK BEFORE you go).

**New Arrest/Citation?** If you are arrested or cited for a new offense, contact Probation within 24 hours. If your Probation Officer is unavailable you may leave a voice mail message.

**Struggling?** **Remain in contact with Probation at all times!** If you have questions or experience challenges always reach out. We have many resources to support you during your time on supervision both at the Probation Service Center and throughout the community.

**\*\*\*Failure to communicate with Probation may result in a violation or a warrant of arrest\*\*\*  
\*\*\*PLEASE help us help you to stay on track or get back on track\*\*\***