

APPLICATION FOR TAX SEGREGATION

SEAN SALDAVIA, SANTA CRUZ COUNTY ASSESSOR-RECORDER
701 OCEAN ST., RM. 130, SANTA CRUZ CA 95060; PHONE 831-454-2002

A \$36.00 per parcel processing fee must be included at the time the application is submitted.

Under the provisions of Section(s) 2801-2827 of the Revenue and Taxation Code, the undersigned hereby makes application for the segregation of the following property for the current tax. To avoid penalties, this application, with the required statements and/or certifications must be filed with this office prior to December 1 (April 1 for second installment).

1. Date Parcel No. 3. Tax Code Area

4. Assessee Mailing Address Property Address

5. I, hereby certify under penalty of perjury that the property referred to in Item 2 above is evidenced by a duly executed Document No. which is recorded in the Official Records of the County of Santa Cruz, CA on Recording Date. That said property is not covered by a new subdivision map filed subsequent to 12:01 a.m. on the first day of January preceding the current fiscal year.

6. Applicant Mailing Address Business Phone Residence Phone

7. Applicant's Signature 8. Processing Fee \$

OFFICE USE ONLY

By Tax Collector: Date:

Values: Real Estate\* Improvements Personal Prop Exemption

\*See attached for Special Assessments.

New Parcel(s) Description By Assessor: Date:

Parcel No./Tax Rate Area Assessee Situs Address Real Estate Improvements Exemption Personal Prop

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By Auditor: Date:

## INSTRUCTIONS FOR TAX SEGREGATION APPLICATION

**Items 1 through 8 must be completed before submitting to the Assessor. Applications may be submitted personally or by mail or fax.**

IN PERSON OR BY MAIL: Santa Cruz County Assessor, 701 Ocean St, Rm. 130, Santa Cruz CA 95060

FAX: (831) 454-2495.

**NOTE:** Only current, unpaid tax bills can be segregated. If application is filed on or before December 1 (April 1 for second installment) delinquent penalties will not be applied and payment of the current tax is not required until you receive a correct bill. If you pay the original bill, your segregation request will be cancelled.

**The information for entry on this application (Items 1-8) is described in the following instructions:**

Item 1. DATE: Enter Month, day and year.

Item 2: PARCEL NO: Enter parcel number as it appears on the current tax bill (8 digits - begins with 0 or 1 as in 010-102-83 or 103-161-12).

Item 3. TAX CODE AREA: Enter tax code area as it appears on the current tax bill (example: 02077).

Item 4. ASSESSEE: Enter owner of record as of preceding January 1 as it appears on the current tax bill. Enter current mailing address of said owner and property address of the parcel.

Item 5. DOCUMENT: ITEM 5 is very important. Required information can be found on the grant deed, usually in the upper right-hand corner.

Item 6. APPLICANT: Enter name, mailing address, business phone number and residence phone number of the applicant for this segregation. It may be the buyer, seller, or agent for either.

Item 7. APPLICANT'S SIGNATURE: The signature of the applicant (Same as in Item 6).

Item 8. PROCESSING FEE: Processing fee of \$36.00 per parcel must be included at the time the application is submitted.

**DO NOT WRITE BELOW ITEM 8 - FOR OFFICIAL USE ONLY**