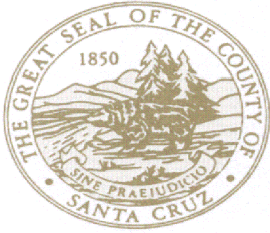


County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION Minutes

Thursday, September 14, 2023
6:00 p.m. – 7:30 p.m.
Regular Meeting

PVPSA Offices
411 E. Lake Avenue
Watsonville, CA 95076

I. CALL TO ORDER/ROLL CALL: Meeting called to order at 6:02 p.m.

Present: David Brody, Beverly Brook, Elias Gonzales, Deutron Kebebew, Kieran Kelly,
Jasmine Najera, Reyna Ruiz, Ben Rice,

Absent: Ray Diaz, Cynthia Druley, Elaine Johnson, Maria Rodriguez

Ex Officio: Judge Jerry Vinluan

Probation Staff: Gerardo Leon Garcia

Probation Representatives: Sarah Ryan

II. CONSENT AGENDA:
Approval of Agenda
Approval of Minutes from August 10, 2023

Moved: Kebebew; Second: Rice

Motion Passed

Aye: Brody, Brook, Gonzalez, Kebebew, Kelly, Ruiz, Rice

No: None

Abstention: Najera

III. PUBLIC COMMUNICATIONS: Any member of the public will be allowed a maximum of 3 minutes each to address the Commission on any item listed on today's Agenda and/or any other topic within the scope of the responsibility of the Commission. If the issue or matter is not listed on today's agenda, Commissioners will not take actions or respond immediately to any public comment, but may follow up later, either individually or at a subsequent meeting.

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Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

Juvenile Justice Delinquency Prevention Commission Minutes

September 14, 2023

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III. ANNOUNCEMENTS (Including items via email on file):

Rice announced that a journalist at Good Times is working on a story about the Commission. Brook suggested inviting them to future commission meeting.

Najera discussed the South County Triage group meetings that are held virtually and the role of the group. Invited Commissioners to suggest future topics.

Brook talked about the new inspector general overseeing the Sherriff's Office and suggested that he participate in a future South County Triage meeting.

Kebebew reported that he participated in an asset builders community group trip on a catamaran. He talked about the goal to keep the community going and doing self-care together. Suggested that the Commission could participate in future trips that include community members.

Brook reported on the upcoming safe school summit event for LGBTQ+ students and parents.

Najera talked about a local group that is organizing local parents interested in restricting LGBTQ+ rights. Commissioner Najera said that she would forward the organizing email to the Commission via staff. According to Commissioner Najera the group is intentionally targeting South County residents and Latinos. Discussion ensued about the group and its organizing work in South County and the importance of supporting our LGBTQ+ community.

V. MONTHLY STATISTICAL INFORMATION FROM PROBATION/JUVENILE HALL (ATTACHMENTS Accept and File):

1. Grievances & Incidents reports
2. Data and Trends on low level charges

Division Director Ryan reviewed the JH data blast included in the meeting packet. She reported that there was 1 grievance last month related to a youth and a personal memorial of that was taken down from the unit and put up in their personal area. No altercations were reported. Division Director Ryan went on to report that it had been a challenging few weeks with youth in the facility due to violence that has occurred in the community. She also reported that the local health officer toured the facility, that there were 2 room confinements in the prior month and that a new nurse has been hired and JH is now fully staffed with 3 nurses as well as a new bi-lingual doctor on the JH assignment. Lastly she reported that she is now preparing for 2 inspections in the first week of October.

Discussion ensued about the JH inspection process and Commissioner Rice noted that the inspection sub-committee has lost 3 people who were originally going to participate on the inspection team and the present challenge of completing the inspection given the loss of inspection team members. Discussion continued between Commissioners and Division Director Ryan on how to appropriately complete the inspection in timely manner.

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Juvenile Justice Delinquency Prevention Commission Minutes

September 14, 2023

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VI. ACTION ITEMS:

1. Board retreat date change

Moved: Kebebew; Second: Ruiz

Motion Passed

Aye: All

No: None

Abstention: None

Commissioners discussed moving the Commission's retreat from October to the new year and how to make the retreat meaningful and support both relationship development between Commissioners and goal setting for the Commission in 2024.

2. Participation in Children's Network

Group agreed to have an appointee from the commission.

Moved: Ruiz; Second: Kebebew

Motion Passed

Aye: Brody, Gonzalez, Kebebew, Kelly, Najera, Ruiz, Rice

No: None

Abstention: Brook

VII. INFORMATION ITEMS:

1. Juvenile Hall Inspection
2. Administrative support
3. Commissioner Meetings with Supervisors.

VIII. SUB-COMMITTEE UPDATES:

1. Steering/Outreach: Kelly – Chair, Brook, Druley, Brody, Rice
2. Juvenile Hall Inspection: Druley – Chair, Kebebew, Kelly, Rice
3. SB190/SB823: Brook – Chair, Gonzales, Romero (former Commissioner)

Commissioner Brook reported that minutes from SB190/SB823 meeting were included in the packet. Follow-up questions and responses between Commissioners and staff were distributed at the meeting. Brook reviewed the Q&A with the group and said that she will follow up with staff for clarification. Significant discussion ensued about lack of behavioral health services for youth at Sonoma.

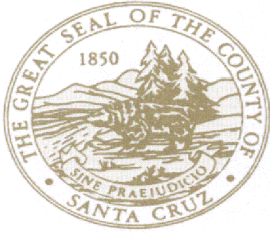
4. Delinquency Prevention: Kebebew – Chair, Brody
5. By-Laws: Rice – Chair, Druley, Kebebew, Brody

IX. ADJOURNMENT: Meeting adjourned at 7:42 p.m.

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Por favor haga arreglos anticipadamente por teléfono al número (831) 454-3105.

County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION AGENDA

Thursday, September 14, 2023
6:00 p.m. – 7:30 p.m.
Regular Meeting

PVPSA Offices
411 E. Lake Avenue
Watsonville, CA 95076

For questions regarding the meeting process, please contact Gerardo Leon, staff for the JJRPC, at 831-454-3105 or PRB1150@santacruzcounty.us

- I. CALL TO ORDER/ROLL CALL:
- II. CONSENT AGENDA:
Approval of Agenda
Approval of Minutes from August 10, 2023
- III. PUBLIC COMMUNICATIONS: Any member of the public will be allowed a maximum of 3 minutes each to address the Commission on any item listed on today's Agenda and/or any other topic within the scope of the responsibility of the Commission. If the issue or matter is not listed on today's agenda, Commissioners will not take actions or respond immediately to any public comment, but may follow up later, either individually or at a subsequent meeting.
- IV. ANNOUNCEMENTS (Including items via email on file):
- V. MONTHLY STATISTICAL INFORMATION FROM PROBATION/JUVENILE HALL (ATTACHMENTS Accept and File):
 1. Grievances & Incidents reports
 2. Data and Trends on low level charges
- VI. ACTION ITEMS:
 1. Board retreat
 2. Participation in Children's Network

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Juvenile Justice Delinquency Prevention Commission Agenda

September 14, 2023

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VII. INFORMATION ITEMS:

1. Juvenile Hall Inspection
2. Administrative support
3. Commissioner Meetings with Supervisors.

VIII. SUB-COMMITTEE UPDATES:

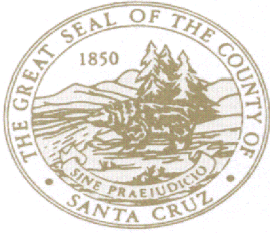
1. Steering/Outreach: Kelly – Chair, Brook, Druley, Brody, Rice
2. Juvenile Hall Inspection: Druley – Chair, Kebebew, Kelly, Rice
3. SB190/SB823: Brook – Chair, Gonzales, Romero (former Commissioner)
4. Delinquency Prevention: Kebebew – Chair, Brody
5. By-Laws: Rice – Chair, Druley, Kebebew, Brody

IX. ADJOURNMENT:

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County of Santa Cruz



JUVENILE JUSTICE AND DELINQUENCY PREVENTION COMMISSION Minutes

Thursday, August 10, 2023
5:30 p.m. – 7:00 p.m.
Regular Meeting

Probation Offices
303 Water St, 2nd Floor
Santa Cruz, CA 95060

I. CALL TO ORDER/ROLL CALL: Meeting called to order at 5:31 p.m.

Present: Cynthia Druley, David Brody, Beverly Brook, Elaine Johnson (5:45 p.m.), Deutron Kebebew, Kieran Kelly, Ben Rice, Maria Rodriguez, Reyna Ruiz

Absent: Elias Gonzales, Ray Diaz

Ex Officio: Judge Jerry Vinluan

Probation Staff: Gerardo Leon Garcia

Probation Representatives: Sarah Ryan

II. CONSENT AGENDA:
Approval of Agenda
Approval of Minutes from July 13, 2023

Moved: Kebebew; Second: Rodriguez

Motion Passed

Aye: All

No: None

Abstention: None

III. PUBLIC COMMUNICATIONS: Any member of the public will be allowed a maximum of 3 minutes each to address the Commission on any item listed on today's Agenda and/or any other topic within the scope of the responsibility of the Commission. If the issue or matter is not listed on today's agenda, Commissioners will not take actions or respond

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Juvenile Justice Delinquency Prevention Commission Minutes

August 10, 2023

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immediately to any public comment, but may follow up later, either individually or at a subsequent meeting.

IV. ANNOUNCEMENTS (Including items via email on file):

Commissioner Brook announced two events: 1) "Mental Health First Aid 101" on August 22nd at 11:00 a.m. at Pajaro Valley Prevention and Student Assistance; and 2) the "Queer, Trans, & Allied Student Summit of the Central Coast on September 30th at 9:30 a.m. at Watsonville High School. Flyers were distributed for both events.

Commissioner Rice announced an event at his home in support of State Senator John Laird on August 24th.

Commissioner Rodriguez reported that Luna Y Sol's National Night Out event was a success and thanked the Commission for sharing information about the event. Commissioner Rodriguez also announced Luna Y Sol's on-going outreach events to workers in the agricultural fields and invited Commissioners to participate in future events.

Commissioner Kebebew announced an upcoming team building meeting of a collaborative effort launched by the City of Watsonville focused on youth services and developmental assets. The meeting is on August 25th and Commissioner Kebebew suggested that the group present to the Commission at a future meeting.

Chair Druley asked all Commissioners who haven't signed the Commission agreements to do so. Chair Druley also pointed out next month's meeting is in Watsonville at PVPSA.

V. MONTHLY STATISTICAL INFORMATION FROM PROBATION/JUVENILE HALL (ATTACHMENTS Accept and File):

1. Grievances & Incidents reports
2. SB823 Questions

Division Director Ryan announced that there was a covid outbreak at the Hall about 2 ½ weeks ago. A total of 3 youth and a handful of staff and providers tested positive. She reported that everyone at the Hall continues to mask until the outbreak passes. Director Ryan continued to report that as of today 8 males and 1 female were in the Hall. She reported that there were no altercations in July but there was one significant self-harm incident that Assistant Chief Thompson reported on last month.

Director Ryan went on to report that there were 3 grievances in July that were all reviewed by Commissioner Rice. All were submitted by the same youth who submitted 7 grievances the prior month.

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Juvenile Justice Delinquency Prevention Commission Minutes

August 10, 2023

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1 grievance was related to staff directing a youth to wear their mask properly. Another was related to a youth not being allowed to do unit work folding clothes, and the last grievance was submitted because the youth did not like how staff were speaking to them when they were asked by staff to be quiet when transitioning from dinner to their room.

Discussion ensued about how youth are cleared to do work, about how staff work to de-escalate confrontations with youth, if youth are trained in de-escalation, the process to explain rules of the Hall to youth, how long documentation of grievances are stored, and how long security videos are kept. Director Ryan reported that grievance reports are stored for 2 years, that due to technical limitations of the Hall's video system it can't be guaranteed that that videos are saved for a specific period and therefore staff pro-actively save videos when an incident occurs.

Commissioner Brook asked about current staffing levels at the Hall and Director Ryan reported that the Hall is fully staffed. Discussion ensued about the Hall's full staffing pattern and record of strong employee retention.

Commissioner Brook asked about how she will get a response to some follow-up questions that she submitted via email to staff with respect to SB 823 and the work of the SB 823 subcommittee. Commissioner Brook suggested that staff provide a report on SB 823 implementation to the Commission. A discussion ensued about van transport of families to Sonoma and if the van is limited to transporting a single family at a time and how many out-of-county visit days per month that the Sonoma facility allows. Director Ryan said she would follow up.

VI. GUEST AGENCY: Sarah Emmert, Director of Community Impact at United Way: Presentation on the Youth Action Network.

Chair Druly introduced Sarah Emmert and shared that Sarah previously served on the JJDPC as a Commissioner and Chair.

Ms. Emmert presented on the United Way of Santa Cruz County's youth-led programs including the Youth Action Network (YAN) and Jovenes Sanos (JS). She explained that YAN stemmed out of the Youth Violence Prevention Task Force with a focus on youth-driven action and authentic youth engagement. She also described the Jovenes Sanos program, its current youth-led focus on youth mental health and that the program grew from 15 to 30 students last school year. She went on to describe several related activities including the Youth Participatory Research Project, a partnership with UCSC, and an emerging partnership with Capitola Police to address youth behaviors at the Capitola Mall by engaging directly with youth.

Ms. Emmert went on to highlight the work of the Children's Network to operationalize the Children's Bill of Rights, which has now been passed by the County of Santa Cruz, the City of Santa Cruz, and the City of Capitola.

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Juvenile Justice Delinquency Prevention Commission Minutes

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Discussion ensued about the Children's Bill of Rights and its passage within each jurisdiction, successful strategies to engage youth, and the adequacy, availability, cultural competency, and need for funding of youth-serving programs in the county. Ms. Emmert emphasized the need to comprehensively map out youth-serving programs in the county and ensure that the right programs and support are getting to the right people.

VII. ACTION ITEMS:

1. Request to Board of Supervisors for additional Administrative Support.

Moved: Brody; Second: Rice

Motion Passed

Aye: All

No: None

Abstention: None

Chair Druley described an on-going process to solicit administrative support for the Commission and the proposed action to meet directly with members of the Board of Supervisors on this issue. Discussion ensued about the type of support that is being requested.

VIII. INFORMATION ITEMS:

1. Upcoming changes to County Commissions to incorporate in Bylaws re: meeting absences.

The Commission discussed a county-wide effort to codify new rules for operations of all commissions that may include new across the board rules on absences from commission meetings.

2. October Retreat. Chair Druley chairs the JH Inspection committee. The Inspection happens October 5 & 6. She expressed a need for other Commissioners to help with planning and facilitating the retreat. Commissioners Kebebew and Rodriguez offered to do this.
3. Commissioner Meetings with Supervisors. Item tabled.

IX. SUB-COMMITTEE UPDATES:

1. Steering/Outreach: Kelly – Chair, Brook, Druley, Brody, Rice
2. Juvenile Hall Inspection: Druley – Chair, Kebebew, Kelly, Rice, Najera, Diaz
3. SB190/SB823: Brook – Chair, Gonzales, Romero (former Commissioner)
4. Delinquency Prevention: Kebebew – Chair, Brody
5. By-Laws: Rice – Chair, Druley, Brody

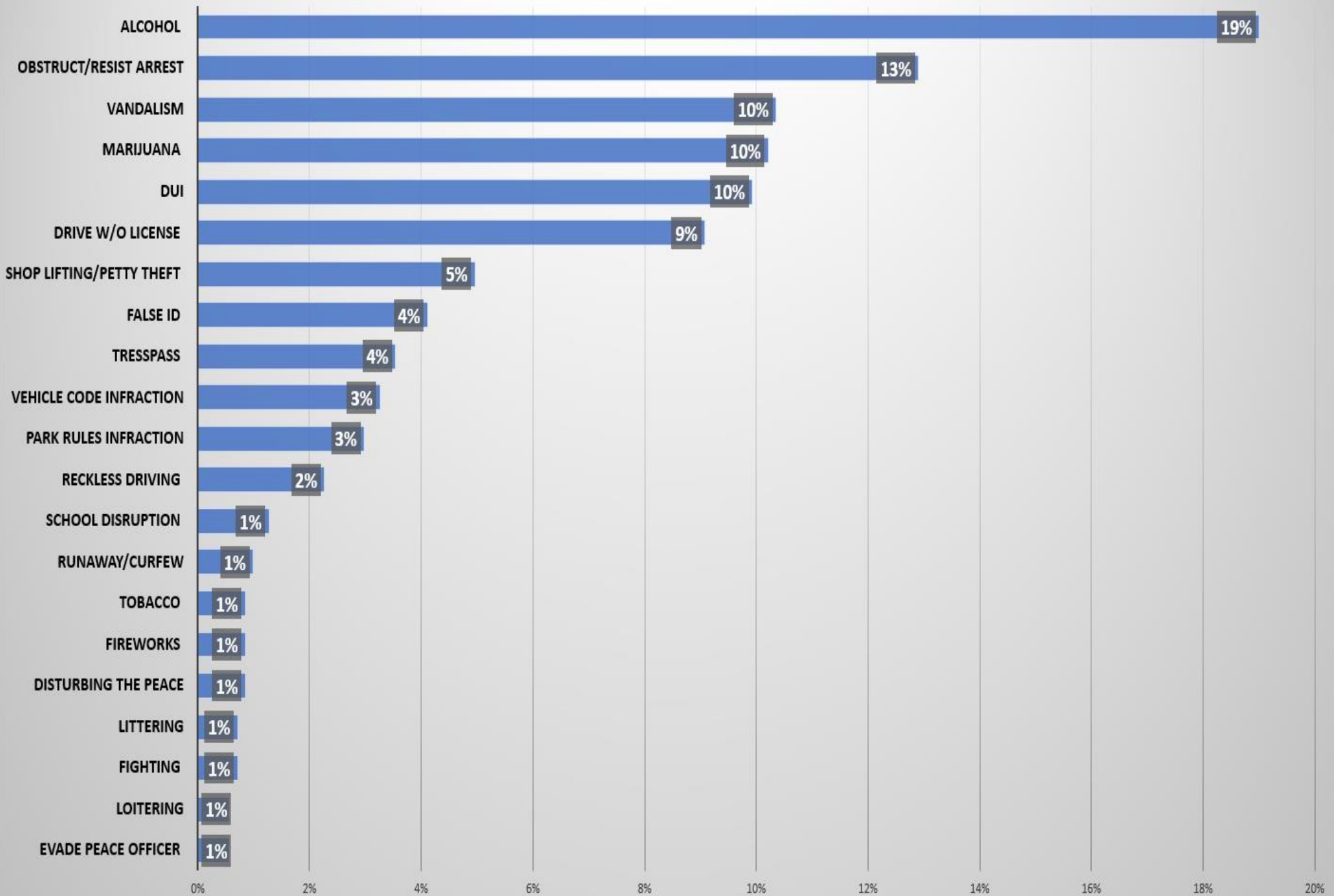
X. ADJOURNMENT: Meeting adjourned at 7:11 p.m.

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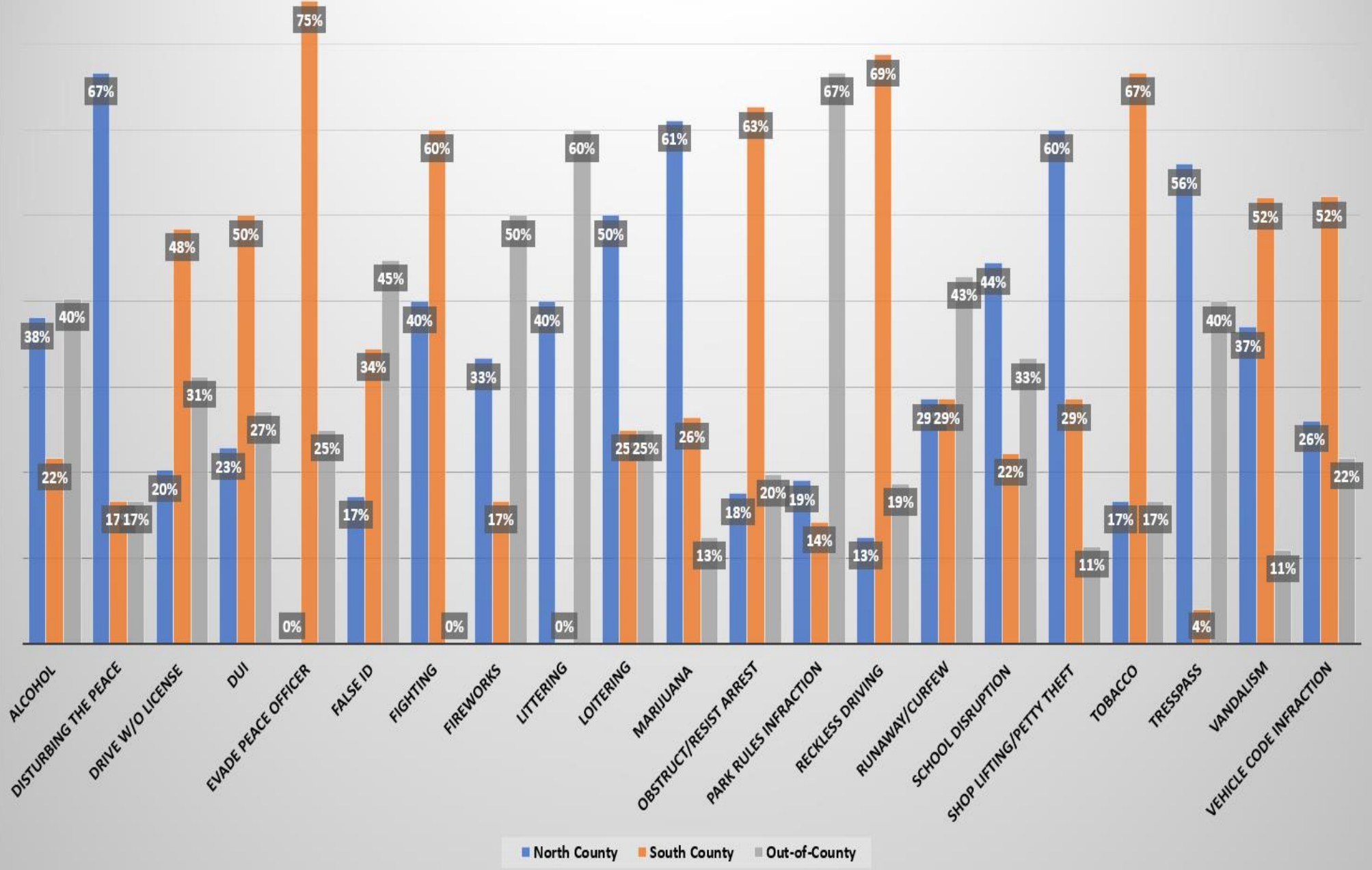
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Low Level Arrests

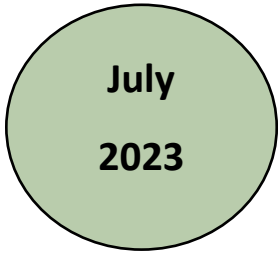
January 1, 2021 - June 30, 2023



Low Level Arrests by Area of Residence



Juvenile Division Monthly Data Blast



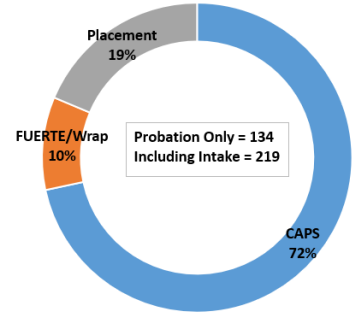
Intake

- 15 Intake RAIs administered: 0 overrides
- Held by Probation/Released by the Judge @ Detention Hearing: 0
- ATD admissions: 11
- Diversions: 4
- EC Referrals: 4
- Recidivism Rate: 0%
- EPIC Sessions: 23
- Field Contacts: 5
- Video Contacts: 3
- Secure Track Youth: 6

Investigations

- Court reports: 0
- Transfer reports ordered: 0

July Caseload Supervision Totals



- # Cases Closed: 8 – All Successful 😊
- # New Supervision Cases w/Low Initial Risk Level: 3

Title IV-E (Does not include Placement IV-E)

Last Month

- Reasonable Candidates: 6
- New: 0
- Reassessments: 1
- Overdue reassessments: 0
- Reassessments due last month: 1

This Month

- Reasonable Candidates: 6
- New: 1
- Reassessments: 0
- Overdue reassessments: 2
- Reassessments due this month: 0

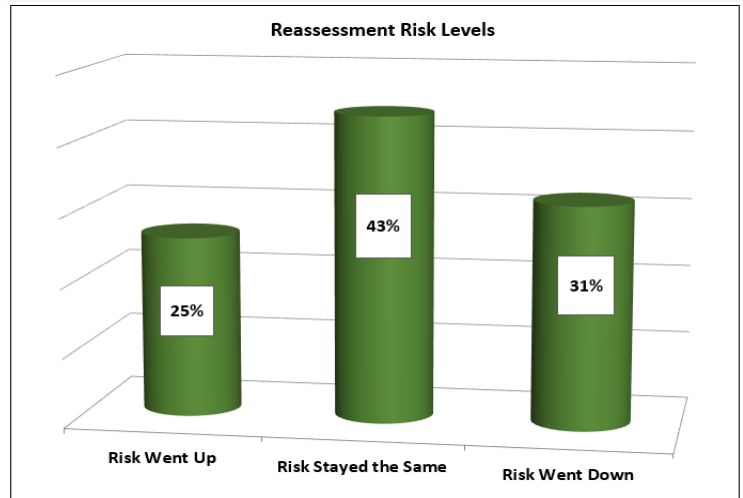
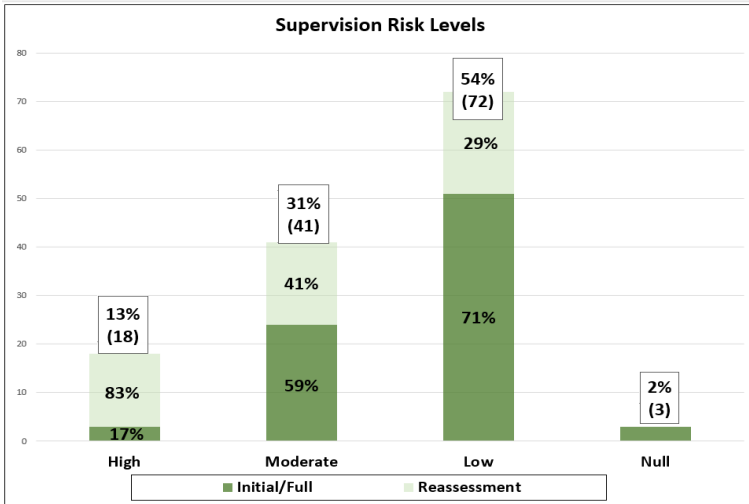
JAIS

Last Month

- 94% of youth eligible received a full assessment, 8 youth still needed one.
- Overdue reassessments: 23
- Reassessments due last month: 8

This Month

- 89% of youth eligible received a full assessment, 14 youth still need one.
- Overdue reassessments: 21
- Reassessments due this month: 1



Demographics

Probation Caseload

- African American: 1% (2)
- Latinx: 70% (94)
- White: 22% (30)
- Other/Unknown: 6% (8)

Probation Violations

- Zero

Warrants

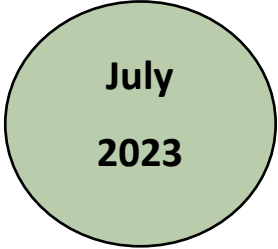
- Zero

There were five firearm related bookings in August: all Latino boys from Watsonville. One 15-year-old, one 16-year-old and three 17-year-olds.

Youth on Probation by area of residence:

Count	Zip Code
1	76208 Total
1	93630 Total
2	93906 Total
1	93907 Total
1	94544 Total
5	95003 Total
5	95005 Total
4	95006 Total
3	95010 Total
1	95012 Total
2	95018 Total
4	95019 Total
1	95020 Total
2	95023 Total
14	95060 Total
11	95062 Total
4	95065 Total
1	95066 Total
1	95073 Total
59	95076 Total
1	95126 Total
1	95132 Total
1	95682 Total
1	95901 Total
1	95973 Total
1	98387 Total
129	Grand Total

Juvenile Hall Monthly Data Blast



Population Info

- IEP's: 6
- 504's: 2
- Graduations: 0
- Youth on Psychotropic Meds: 7
- Youth with drug/alcohol issues: 4
- Youth open to MH services: 11
- Medical Referrals: 5
- Physical Altercations: 0
- Room confinements: 8
- Pending transfer hearing: 1

Booking Charges (most serious offense)

- Bench Warrant: 7% (1)
- Drugs/Alcohol: 20% (3)
- EM Violation: 13% (2)
- Placement Failure: 7% (1)
- Property: 20% (3)
- Violent/Weapons: 27% (4)
- Other: 7% (1)

Booking Demographics (area of residence)

- North County: 20% (3)
- South County: 60% (9)
- Out of County: 20% (3)

JUVENILE HALL POPULATION INFORMATION

	BOYS	GIRLS	TOTAL
6 am count (average) ¹	7.2	1.2	8.4
Population in-custody at start of time period	7	2	9
Admitted during time period	13	2	15
Released during time period	14	2	16
Population in-custody at end of time period ¹	5	1	6
Average daily attendance	7.2	1.2	8.4
Average length of stay	19.1	4.5	17.3
Average length of stay without STYF youth	19.1	4.5	17.3
Length of Stay MODE	1.0	n/a	1.0
Range of stay	1 - 824	1 - 75	1 - 824
Range of age	14 - 19	14 - 17	14 - 19
Number of "in-county" residents received	10	1	11
Number of "out-of-county" residents received	2	1	3
Percentage from out-of-county	15.4%	50.0%	20.0%
Total child care days	235	40	275
Total court commitments admitted	0	0	0
Total court commitments released	0	0	0
Total child care days for released court commit	0	0	0
Total intake to date (current year): July 2023	84	19	103
Total intake to date (prior year): July 2022	70	30	100

Overall Population Demographics

<ul style="list-style-type: none"> • African American: 2 (9%) • Latinx: 15 (68%) • White: 4 (18%) • Other: 1 (5%) 	<ul style="list-style-type: none"> • Boys: 19 (86%) • Girls: 3 (14%) 	ALOS <ul style="list-style-type: none"> • African American: 1 day • Latinx: 8.6 days • White: 59.7 days • Other: 10 days 	% Youth on Probation: 59%
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SANTA CRUZ COUNTY JUVENILE HALL

STATISTICS FOR PERIOD: August 2023

JUVENILE HALL POPULATION INFORMATION	BOYS	GIRLS	TOTAL
6 am count (average) ¹	7.9	0.5	8.4
Population in-custody at start of time period	5	1	6
Admitted during time period	22	2	24
Released during time period	18	3	21
Population in-custody at end of time period ¹	9	0	9
Average daily attendance	7.7	0.5	8.2
Average length of stay	36.2	30.7	35.4
Average length of stay without STYF youth	36.2	30.7	35.4
Length of Stay MODE	1.0	1.0	1.0
Range of stay	1 - 855	1 - 90	1 - 855
Range of age	14 - 19	17 - 18	14 - 19
Number of "in-county" residents received	18	1	19
Number of "out-of-county" residents received	4	1	5
Percentage from out-of-county	18.2%	50.0%	20.8%
Total child care days	257	17	274
Total court commitments admitted	0	0	0
Total court commitments released	0	0	0
Total child care days for released court commit	0	0	0
Total intake to date (current year): August 2023	106	21	127
Total intake to date (prior year): August 2022	87	34	121

1 CTCM, 1 Placement Fa

<u>ETHNICITY - Overall Juv. Hall Population</u>	<u>POP. #</u>	<u>POP. %</u>	<u>AVG RAI²</u>	<u>AVG LOS³</u>
Caucasian	4	13.3%	7.3	1.5
Latino	25	83.3%	7.3	35.2
African American	0	0.0%	-	-
Asian	1	3.3%	3.0	1.0
Other	0	0.0%	-	-
<i>total</i>	30	100.0%		

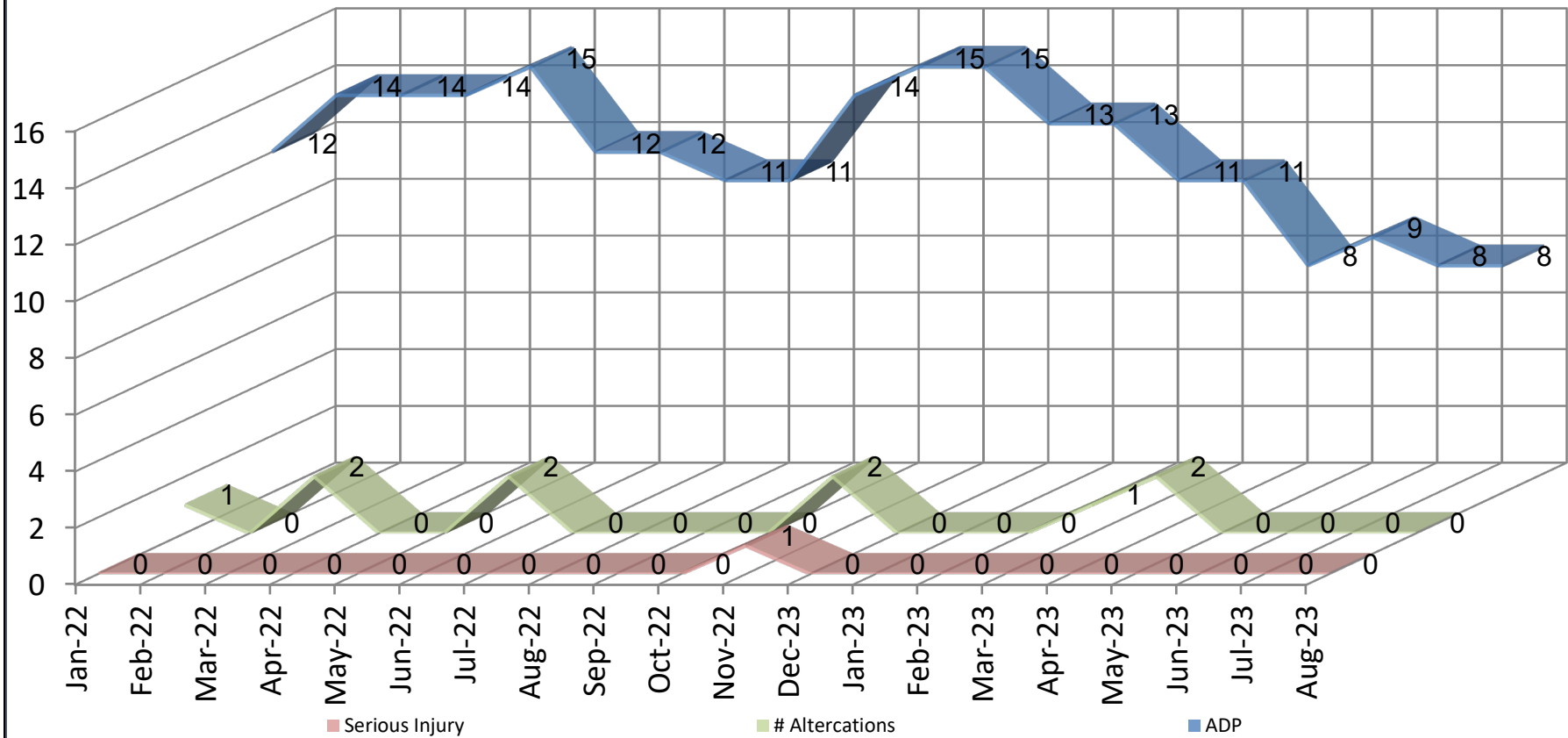
<u>ETHNICITY - Intakes only</u>	<u>TOTAL</u>	<u>INTAKES</u>	<u>INTAKES</u>	<u>INTAKES</u>	<u>OVERALL JH POP</u>
	<u>DAYS for</u>				
	<u>released</u>				<u>AVG LENGTH OF STAY</u>
	<u>intakes</u>				
Latino girls	-	0	0.0%	-	-
Latino boys	81	20	83.3%	7	35.2
Anglo girls	1	1	4.2%	2.0	1.0
Anglo boys	2	2	8.3%	8.0	2.0
African Am. girls	-	0	0.0%	-	-
African Am. boys	-	0	0.0%	-	-
Asian girls	1	1	4.2%	3.0	1.0
Asian boys	-	0	0.0%	-	-
Other	-	0	0.0%	-	-
<i>total</i>	85	24	100.0%		

¹ 6 am count on last day of month.

² Risk Assessment Instrument Score

³ Length of Stay for youth released

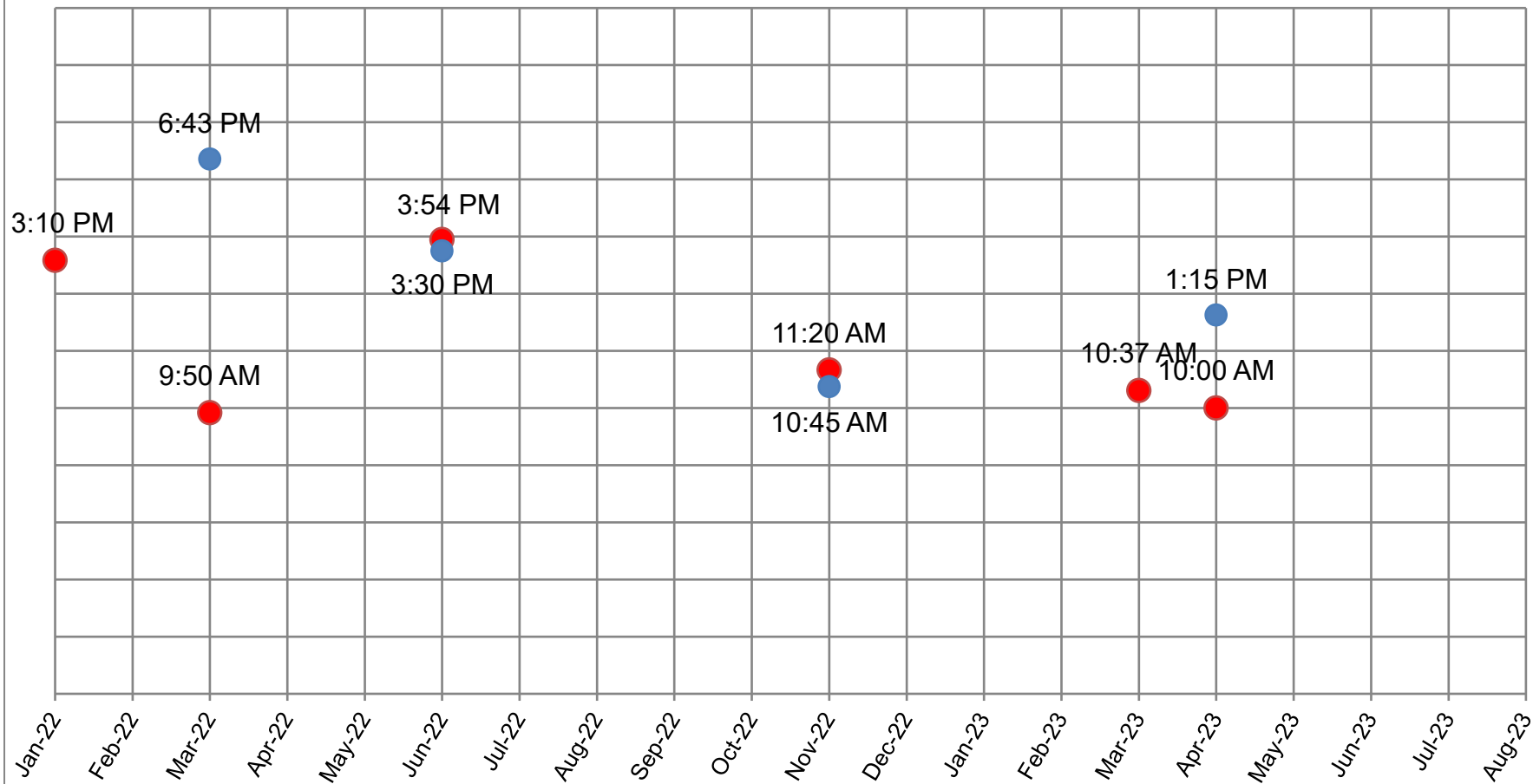
Santa Cruz County Juvenile Hall Physical Altercations: Overview



January 2022 - August 2023

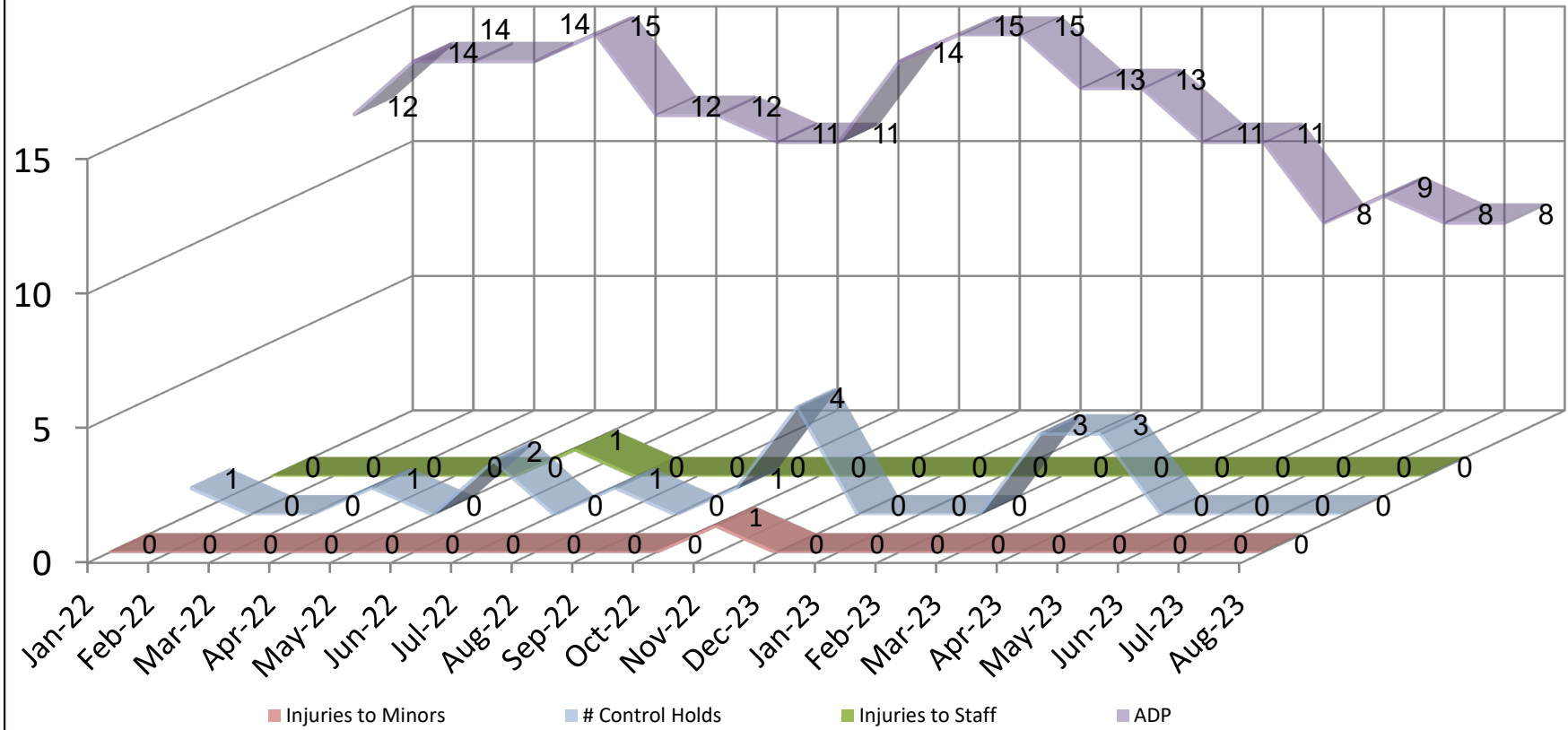
Santa Cruz County Juvenile Hall Physical Altercations: Time of Day

● Time of Altercation
 ● Time of 2nd Altercation
 ▲ Time of 3rd Altercation



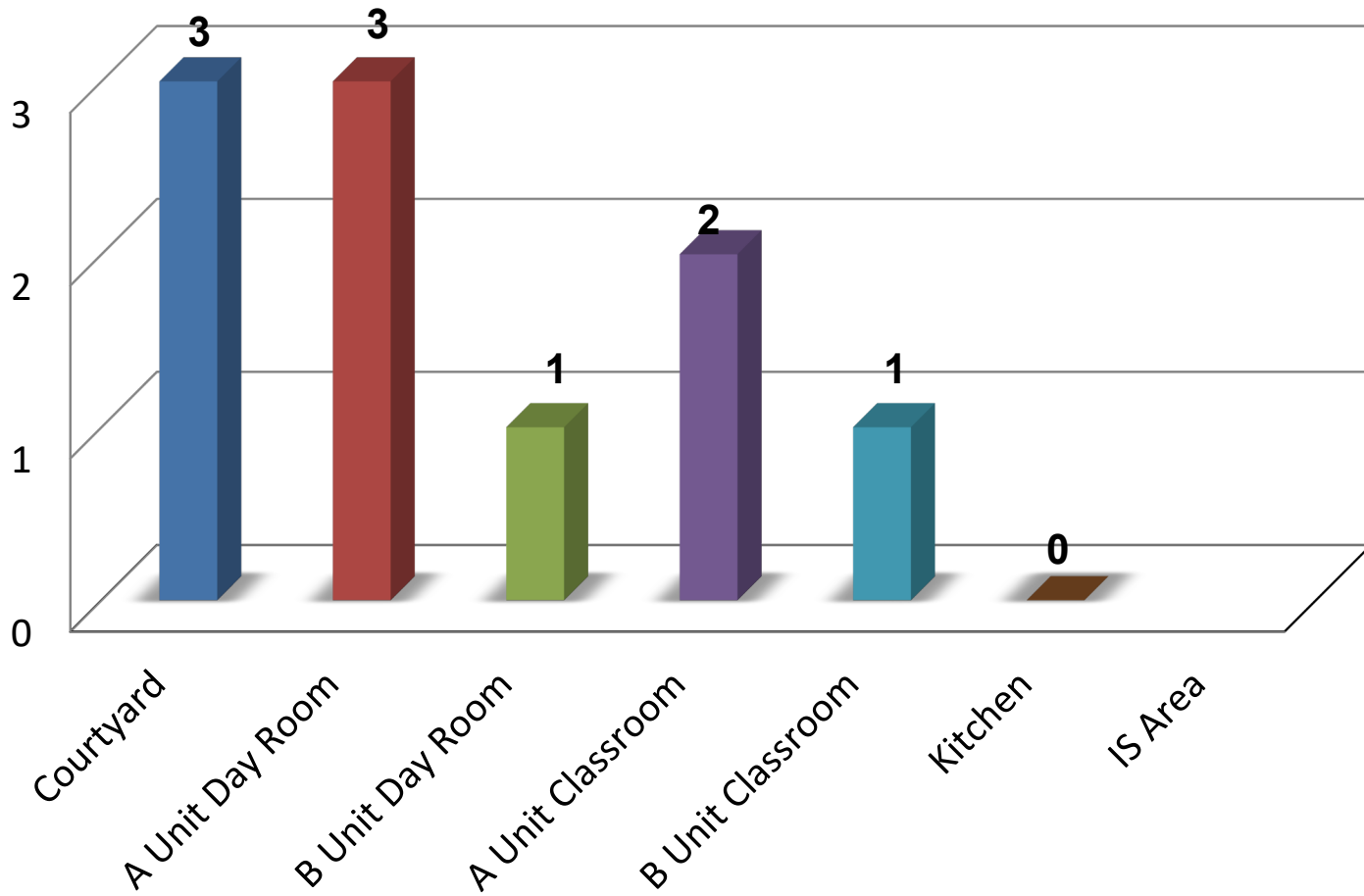
January 2022 - August 2023

Santa Cruz County Juvenile Hall Use of Force: Overview



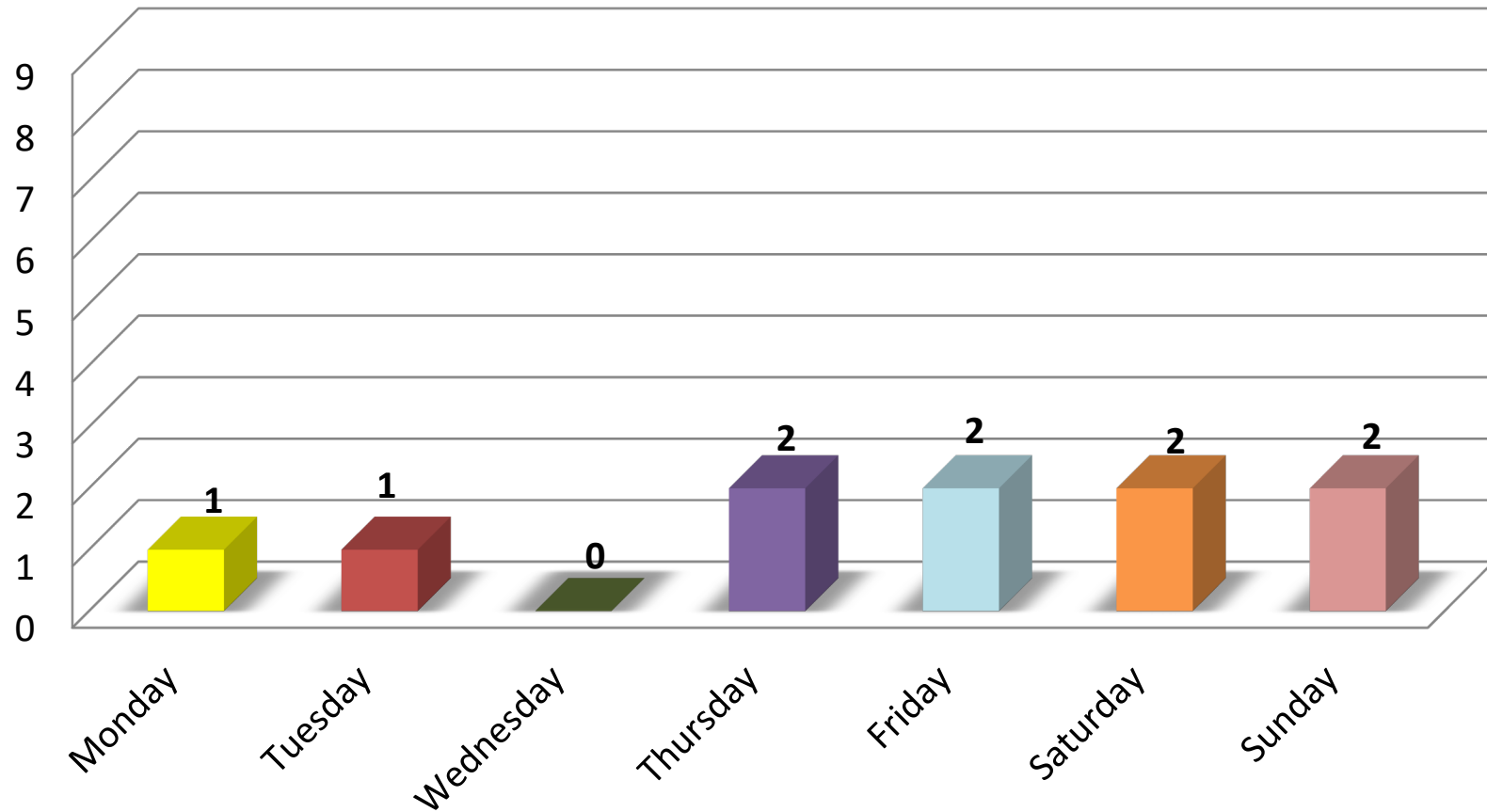
January 2022 - August 2023

Santa Cruz County Juvenile Hall Physical Altercations: Location



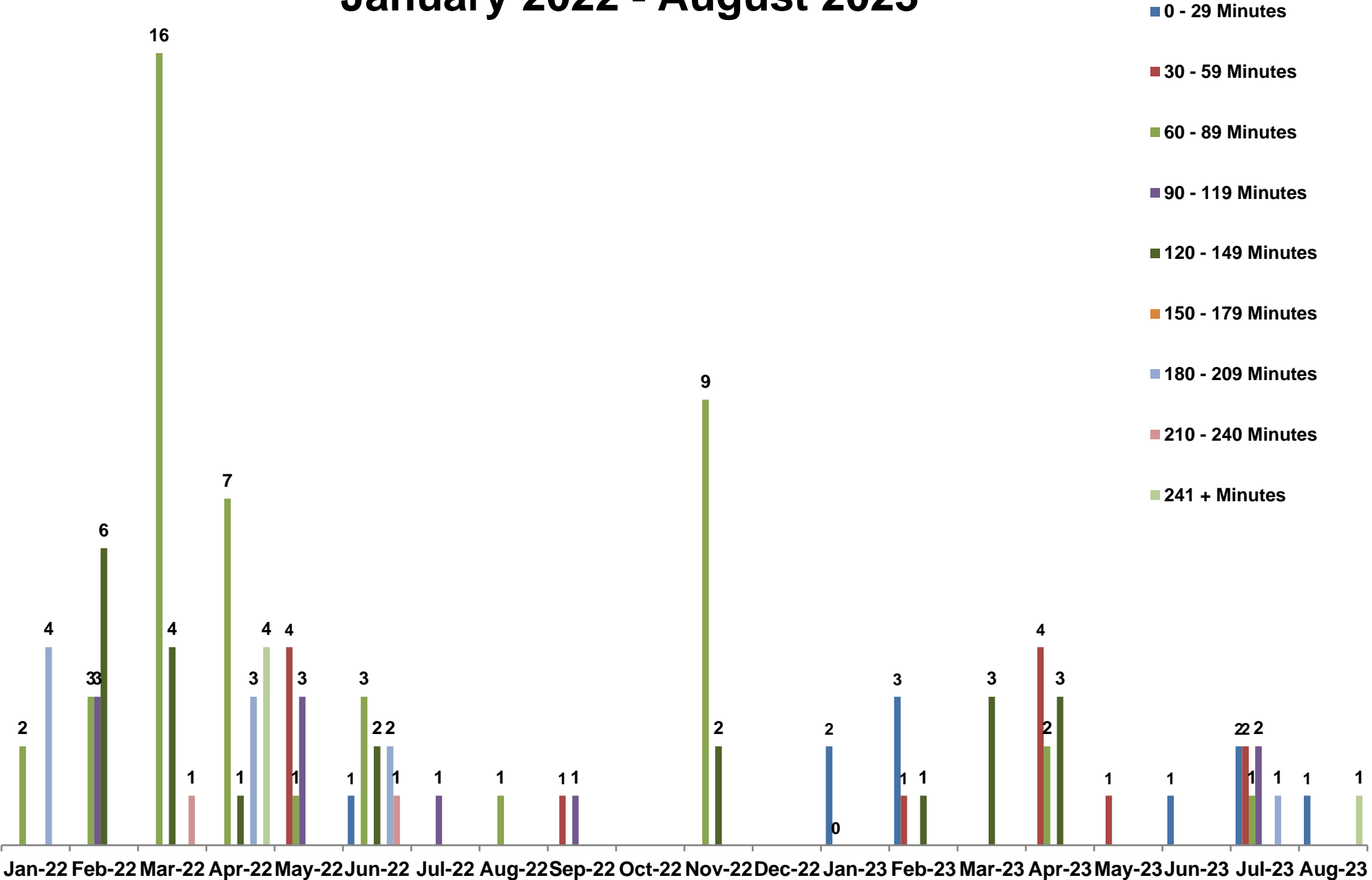
January 2022 - August 2023

Santa Cruz County Juvenile Hall Physical Altercations: Day of the Week



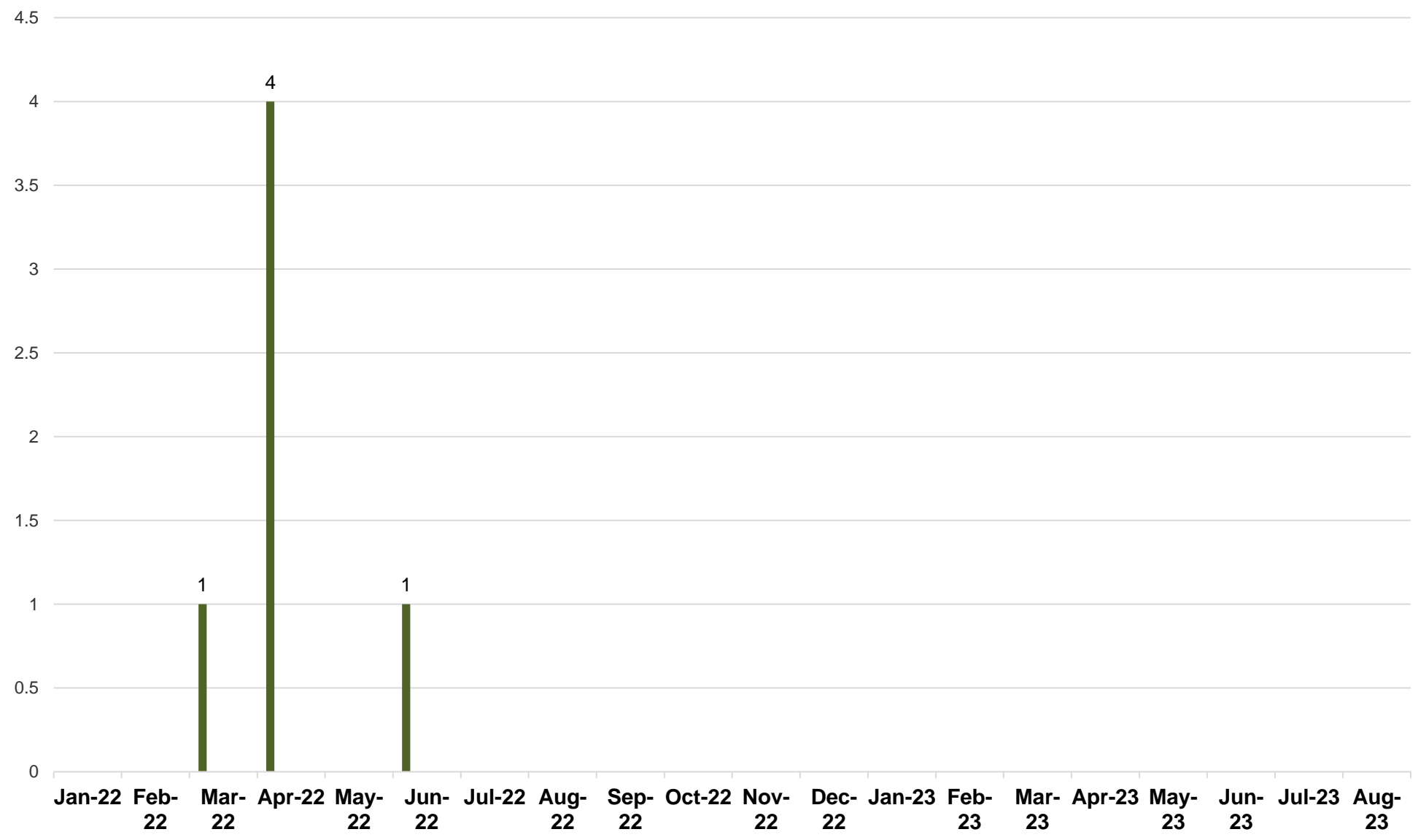
January 2021- August 2023

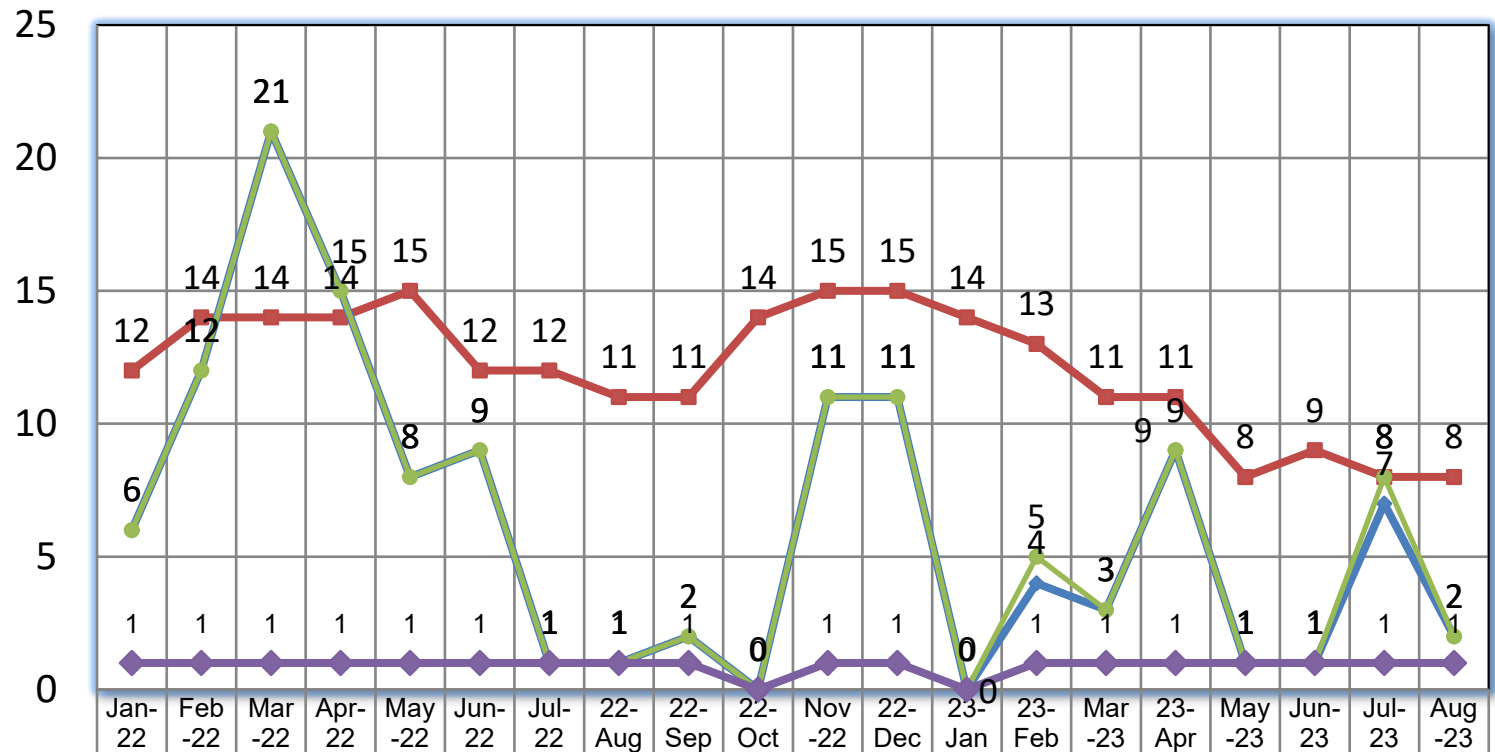
Santa Cruz County Juvenile Hall Room Confinement by Minute January 2022 - August 2023



Santa Cruz County Juvenile Hall Room Confinement over 4 Hours January 2022 - August 2023

■ 4 - 5 Hours ■ 6 - 7 Hours ■ 8 - 9 Hours ■ 10 - 11 Hours ■ 12 Hours

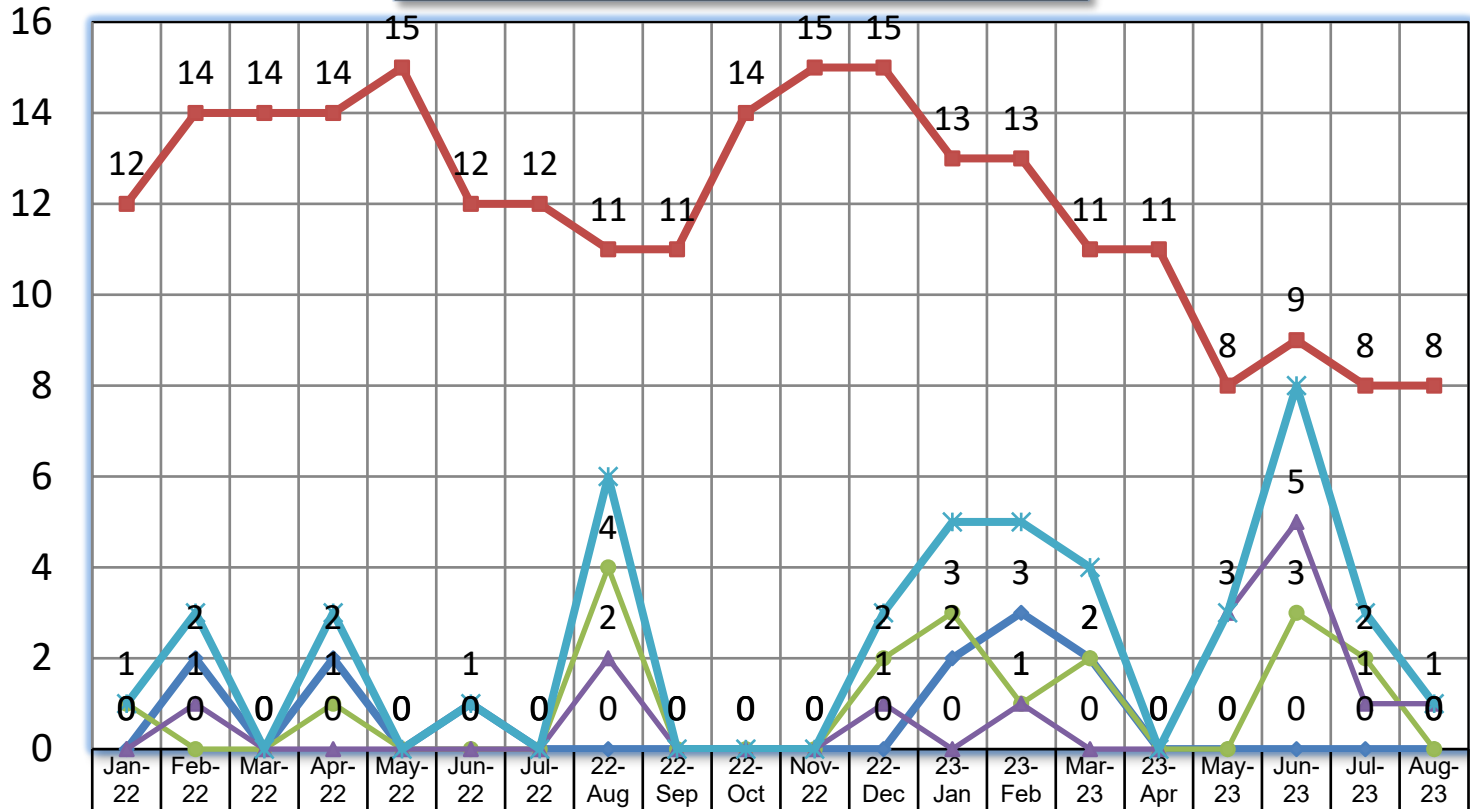




ADP	12	14	14	14	15	12	12	11	11	14	15	15	14	13	11	11	8	9	8	8
# Youth Incidents	6	12	21	15	8	9	1	1	2	0	11	11	0	4	3	9	1	1	7	2
Total # R/C Days for Month	6	12	21	15	8	9	1	1	2	0	11	11	0	5	3	9	1	1	8	2
Avg # R/C Days per Youth/Incident	1	1	1	1	1	1	1	1	1	0	1	1	0	1	1	1	1	1	1	1

Santa Cruz County Juvenile Hall
Room Confinement: Overview
January 2022 - August 2023

Santa Cruz County Juvenile Hall Grievances: Overview



ADP	12	14	14	14	15	12	12	11	11	14	15	15	13	13	11	11	8	9	8	8
Conditions	0	2	0	2	0	1	0	0	0	0	0	0	2	3	2	0	0	0	0	0
Discipline	1		0	1	0	0	0	4	0	0	0	2	3	1	2	0	0	3	2	0
Staff/Policies	0	1	0	0	0	0	0	2	0	0	0	1	0	1	0	0	3	5	1	1
Total # Grievances	1	3	0	3	0	1	0	6	0	0	0	3	5	5	4	0	3	8	3	1

January 2022 - August 2023

Summary of JH Inspection Subcommittee Meetings on August 18, & August 22, 2023
(Revised 9/4/23 to reflect changes in team members)

(New dates/deadlines since our call added in Yellow)

1. Welcome and overview
 - Purpose and roll of the team
 - History of past inspections
 - Last year's recommendations and Probation's responses (emailed to members)

2. The JDAI Assessment Tool "pilot" program/Login & email access
 - After login – Members review “Conditions of Confinement”
 - Review the Guidelines how-to and your specific section
 - Web-based data entry on site (will save time not having to transcribe and will not “miss” items)

3. On 8/22, 3 additional members joined the assessment Team (Jordan, Cristian and Stacy) Assignments of the 8 category areas were modified to include additional team members: (N=new to the inspection this year)
 1. **TBD - Classification and Intake**
 2. **Jasmine Najera- Health and Mental Health Care (N)**
(jasmine.najera@pvpsa.org)
 3. **TBD- Access (N)**
 4. **Cynthia Druley – Programming (JJDPCChair@santacruzcounty.us)**
 5. **Deutron Kebebew – Training and Supervision of Employees**
(deutron@mentorsdc.org)
 6. **Kieran Kelly – Environment** (Kierank.ca@gmail.comstacy)
 7. **Ray Diaz- Restraints, Room Confinement, Due Process & Grievances (N)**
(raydiaz2003@gmail.com)
 8. **Ben Rice - Safety (benricelaw@gmail.com)**
 9. **Youth Interviews – (Jasmine, Cynthia & Deutron)**

4. Important dates/deadlines by individual team members
 - Reviewing the overall guideline and Specific Section template questions in the Conditions of Confinement document online (no later than 9//15)
 - Documents from Juvenile Hall for your section will be sent to you by 9/8/23 by Sara Ryan
 - Review JH docs and send any additional requests for additional materials to JH by 9/22/23 (Sara/Christine/Gerardo)
 - Let Juvenile Hall know who you need to talk to & develop request to JH now or before 9/20
 - JDAI Instrument Zoom Training on 9/20 from 8am to 11a
 - Draft of full narrative and checklist to JH – October 20
 - November 2 - JH Response to Committee for Committee Revisions to draft report

- November 9 Commission Meeting, Final Report in Commission Packet for Approval
- December ? - Probation sends final report to BOS for Consent Agenda in December meeting packet

5. Addition Items to Complete

- Late September: Letter to Youth Created and shared with JH
- October 2: Interview questions finalized for youth Interviews

Additional Available Background Materials from Cynthia upon request (not on the Annie E. Casey web portal):

1. 2022 JH Inspection Committee Final Narrative (with recommendations highlighted)
2. 2022 JH Inspection Probation response to Narrative and overall findings
3. 2022 JH Inspection Complete Report sent to the BOS (Narrative/responses/entire checklist)
4. Current Title 15 Minimum Detention Facility Requirements from BSCC (Bureau of State Corrections)
5. PDFs of the individual JDAI Assessment Checklists