



# County of Santa Cruz

## PERSONNEL DEPARTMENT

AJITA PATEL, DIRECTOR

701 OCEAN STREET, SUITE 510, SANTA CRUZ, CA 95060-4073  
(831) 454-2600 FAX: (831) 454-2245 TDD: 711

### DIRECT DEPOSIT AUTHORIZATION Retiree Health Insurance Reimbursement Program

Retiree Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

- Please enroll me in the Direct Deposit Option with the County of Santa Cruz for the Retiree Health Insurance Reimbursement Program. **(Fill in Bank Information Below)**

#### BANK INFORMATION

Bank Name:	City:	State:
<input type="checkbox"/> Checking <input type="checkbox"/> Savings	Account#	

#### IMPORTANT NOTES:

- **You MUST attach a void check or a bank statement** which shows your name and account number and return to *Personnel Department, Retiree Health*. Deposit slips and handwritten backups **are not** acceptable, even if issued by your bank.
- Your monthly reimbursements are generally posted by the first day of the month.
- The total amount of your reimbursement must be all directly deposited. You may not use the direct deposit option and also receive a check.
- You will continue to receive a reimbursement check for the next month after this form is processed. On the second (2) month your reimbursement should be a direct deposit to your designated bank account.

Please call (831) 454-3155 or email us at [RetireeBenefits@santacruzcounty.us](mailto:RetireeBenefits@santacruzcounty.us) for question or concerns regarding your Retiree Health Reimbursements

I hereby authorize the County Auditor's Office to automatically deposit my Retiree Health Insurance Reimbursement to the account designated above. This authority is to remain in effect until I notify the County Auditor's Office in writing of its termination.

**Retiree Signature** (or Power of Attorney – must supply documentation)

Date