

## Salary, Compensation & Leave Summary

### GENERAL REPRESENTATION UNIT – SANTA CRUZ COUNTY

#### See Memorandum of Understanding for General Representation Unit

Contact your Departmental Personnel Clerk or Personnel Liaison

**ANNUAL LEAVE** (Article 16.2) – Employees are eligible to utilize annual leave as sick leave on the 90<sup>th</sup> day of employment. Employees are eligible to utilize for vacation after 6 months; full-time employees begin earning at a rate of 22 days per year, increasing to 37 days per year after 15 years.

**HOLIDAYS** (Article 16.1) –14 days a year.

**JURY DUTY/REQUIRED COURT LEAVE** (Article 16.3.A.) – All employees shall be granted leave with pay from their work for such time as they may be required to serve in a court of law.

**BEREAVEMENT LEAVE** (Article 16.3.F) – 3 days in California, 5 days out-of-state.

**OASDI (FICA)** – For employees who are PERS Miscellaneous members, the County and employee each pay a contribution of 7.65%. For employees who are PERS Safety members, the County and employee each pay a Medicare contribution of 1.45%.

**RETIREMENT** (Article 9) – All employees in this unit are PERS Miscellaneous members except for Institutional Supervisors and Group Supervisors, who are PERS Safety members. Employees who previously worked for the County of Santa Cruz return to the retirement formula they had at the time of their separation regardless of the length of separation. All other employees' retirement formulas are as follows:

Tier 1: Hired before 12/17/12 (PERS Miscellaneous) or 6/9/12 (PERS Safety)

- PERS Miscellaneous: 2% @ 55, Maximum Benefit Factor 2.418% @ 63, employees pay their own 7% PERS contribution. Retirement benefits based on single highest year.
- PERS Safety (County Peace Officer): 2% @ 50, Maximum Benefit Factor 2.7% @ 55, employees pay their own 9% PERS contribution and 1% of the employer contribution. Retirement benefits based on single highest year.

Tier 2: Hired between 12/17/12 and 12/31/12 (PERS Miscellaneous) or between 6/9/12 and 12/31/12 (PERS Safety), or anytime within six months of separating from a budgeted position with another California public employer in the CalPERS system or another reciprocal retirement system so long as you began your appointment with that agency prior to 1/1/13.

- PERS Miscellaneous: 2% @ 60, Maximum Benefit Factor 2.418% @ 63, employees pay their own 7% PERS contribution. Retirement benefits based on 3-year final average.
- PERS Safety (County Peace Officer): 2% @ 50, Maximum Benefit Factor 2.7% @ 55, employees pay their own 9% PERS contribution and 1% of the employer contribution. Retirement benefits based on 3-year final average.

Tier 3: New employees hired 1/1/13 or later who do not fit into Tier 1 or Tier 2. Employees pay at least one half of the normal cost of their retirement.

- PERS Miscellaneous: 2% @ 62, Maximum Benefit Factor 2.5% @ 67, employees pay their own 7% PERS contribution. Retirement benefits based on 3-year final average.
- PERS Safety (County Peace Officer): 2.7% @ 57, Maximum Benefit Factor 2.7% @ 57, employees pay their own 12.5% PERS contribution. Retirement benefits based on 3-year final average.

**DISCLAIMER:** THE ABOVE INFORMATION IS BASED ON THE COUNTY'S UNDERSTANDING OF CURRENTLY AVAILABLE INFORMATION ON EMPLOYEE PENSIONS. CALPERS, NOT THE COUNTY, MAKES THE FINAL DETERMINATION AS TO RETIREMENT PENSION TIER AND FORMULA.

**SALARY STEP INCREASES** (Article 7.2) – Step advancements are predicated upon merit and length of service, and each part-time or full-time employee in a budgeted position may receive an increase at the completion of each 2080 hours of satisfactory or better service.

**PAY DIFFERENTIALS** (Article 14) – One or more differentials may apply depending upon assignment.

**REIMBURSEMENT FOR CERTAIN LICENSES AND CERTIFICATES** (Article 15.3)

**MILEAGE REIMBURSEMENT** (Article 15.1) – Receive mileage when authorized for travel on County business in authorized private vehicle.

**ALTERNATIVE COMMUTE PROGRAMS** – Van Pool, bike lockers and bicycle enclosure, and free bus passes for County Government Center work location.

**UNION SECURITY PROVISION** (Article 4.3) – Employees may authorize Union dues. Employees appointed to positions designated as “confidential” classes may be changed by the County in accordance with provisions of the MOU and Employer-Employee relations Resolution.

**PART-TIME EMPLOYEES** (20-39 hours a week) – Part-time employees in budgeted positions receive paid leave (holidays, annual leave) on a pro-rated basis.

The above information is summarized and simplified, is subject to change and is intended to provide an overview of benefits for this employee group. The information does not substitute for actual documents, regulations and/or descriptions of the plans.

Employees may access the Memorandum of Understanding and a variety of personnel related information on the County website at <http://www.co.santa-cruz.ca.us/Departments/Personnel/LaborRelations.aspx>. This includes: personnel forms and information; Personnel Regulations; Personnel Administrative Manual; Salary Schedule; Class Specifications.

**NOTICES:**

- Offers of employment are contingent upon your passing the pre-employment medical examination and any required background investigation/fingerprint clearance.
- Employment, compensation and benefit commitments or statements made by any person(s) which conflict with or are inconsistent with regulations or with policies adopted by the Board of Supervisors are null and void.