

PRIMO PROCESS IMPROVEMENT PROJECT
TIME IT TAKES TO ESTABLISH AN ELIGIBILITY LIST

December 2019

The Employment Services Division will monitor the time it takes to establish an eligibility list by reviewing a standard report. This report was developed through the project and will be reviewed on a quarterly basis. The review process will measure progress towards meeting the new standardized timelines. Recruitments with significant delays will be reviewed for root causes and to explore ideas of how to further improve the process.

New County Objective 179: By June 2020, Personnel will reduce the time it takes to establish an eligibility list to hire an employee by 20% from the 2019 average of 68 days.

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